



Swift & Staley Inc.

REQUEST FOR QUOTE (RFQ): RFQ-2024-0002

Replacement of Water Source Heat Pump (WSHP) at C-304 Office 103

Scope of Work:

Work shall, at a minimum, include the following:

- Subcontractor will remove the existing WSHP unit from the ceiling of Office 103.
- Subcontractor will procure and deliver to the worksite a new One-Ton Standard Efficiency WSHP heating and cooling unit meeting the attached specifications.
- Subcontractor will install the new WSHP unit in the ceiling of Office 103.
- Subcontractor will connect the new unit to the existing duct work and water connections, making any modifications or adjustments necessary.
- Subcontractor will transport and dispose of the existing unit upon free release.
- In accordance with Section 608 of the Clean Air Act, 42 USC 7671 et seq. and its implementing regulations at 40 CFR 82, Subcontractor shall properly recover and recycle/dispose of any and all refrigerants and non-exempt refrigerant substitutes from designated refrigerant appliances using EPA-certified technician(s) and EPA-certified recovery and/or recycling equipment. Subcontractor shall also inspect and remove from each regulated appliance any materials which are considered hazardous or toxic materials, substances or waste under any applicable law; including capacitors, oils or other liquids and electronics (these items will remain the possession of the Contractor).
- Subcontractor will manage all items in accordance with the applicable ISSC-ESH-FO-051 Project Waste Generation Forecast. Separate documentation will be provided to include types and amounts of refrigerants recovered/recycled, and dates of removal. The appliance will be marked with the date refrigerant was removed and the initials of the certified technician performing the work.
- Subcontractor is not required to perform electrical connecting/disconnecting and lock out/tag out (LOTO); this work will be performed by Contractor.

Schedule of Events:

Thursday, May 16, 2024

Request for Quote released.

Thursday, May 23, 2024 at 10:00 AM

Site Walk Down: Submit the name of one attendee for the walk-down by Wednesday, May 22 at 1:00 PM to Donnie Bell, donnie.bell@pad.pppo.gov for site access. Bidders will meet at the worksite at the C-304 building.

Tuesday, May 28, 2024 at 4:00 PM

Notify Donnie Bell, donnie.bell@pad.pppo.gov and David Holman, david.holman@pad.pppo.gov of intent to quote.

Wednesday, May 29, 2024 at 4:00 PM

Deadline for submittal of written questions to Donnie Bell. Send all questions via email to donnie.bell@pad.pppo.gov.

Thursday, May 30, 2024 at 4:00 PM

Response to written questions provided to all Offerors.

Wednesday, June 5, 2024 at 4:00 PM

Quotes due to Donnie Bell, donnie.bell@pad.pppo.gov and David Holman, david.holman@pad.pppo.gov.

- Include method of accomplishment in quote
- Use the cost template along with your quote to break-out the cost of work
- Pricing must be valid for 90 days from date of submission of bid
- Davis Bacon wage rates will apply
- Provide lead times with quote

Mandatory requirements upon selection of Offeror:

- Certificate of Insurance
- Registration on System for Award Management (SAM)
- E-Verify Certificate

Enclosures:

- Unit Specifications
- Cost Template
- Davis Bacon Wage Determination